

[www.TheReferralCenter.com](http://www.TheReferralCenter.com)

**Alabama**

809 Shoney Drive #100  
Huntsville, AL 35801  
Phone: 256-656-8747  
rci.alabama@crye-leike.com

**Arkansas**

11600 Kanis Road  
Little Rock, AR 72211  
Phone: 501-978-0967  
rci.arkansas@crye-leike.com

**Georgia**

282 Rucker Road, Suite 80  
Alpharetta, GA 30004  
Phone: 678-240-2201  
rci.georgia@crye-leike.com

**Mississippi**

2050 Treetops Blvd N  
Flowood, MS 38232  
Phone: 601-939-6596  
rci.jacksonms@crye-leike.com

**Tennessee**

6525 N Quail Hollow  
Memphis, TN 38120  
Phone: 901-758-5661  
rci.memphis@crye-leike.com

**Mail, fax or email completed agreement to your local RCI office.**

RCI Office Location: \_\_\_\_\_ Date: \_\_\_\_\_

RCI Referring Agent: \_\_\_\_\_

RCI Agent Phone: \_\_\_\_\_

RCI Agent Email: \_\_\_\_\_

\_\_\_\_\_ **Information on Agent Accepting the Referral** \_\_\_\_\_

Agent Name: \_\_\_\_\_

Company: \_\_\_\_\_

Office Address: \_\_\_\_\_

Agent Phone: \_\_\_\_\_

Email: \_\_\_\_\_

\_\_\_\_\_ **Referral Terms** \_\_\_\_\_

This is to confirm that the Referring Agent is due a \_\_\_\_\_% referral fee in the event a successful closing results from said referral. Referral will be active for 24 months. The referral fee will be based on the sales price of the referred transaction side, i.e. the listing side or the buying side only. The agent accepting said referral hereby agrees to **provide a copy of the settlement statement** to the RCI Broker along with the Referral Fee check.

This referral pertains to a (check one): \_\_\_\_\_ Listing \_\_\_\_\_ Buyer

\_\_\_\_\_ **Referred Client** \_\_\_\_\_

Client Name: \_\_\_\_\_

Property Address (for Listing Referral): \_\_\_\_\_

Client Phone: \_\_\_\_\_

Client Email: \_\_\_\_\_

**Sign below to acknowledgement this agreement. Keep a copy for your records.**

\_\_\_\_\_

RCI Referring Agent/Date

\_\_\_\_\_

Accepting Agent Referral/Date

\_\_\_\_\_

RCI Broker/Date

\_\_\_\_\_

Accepting Broker Referral/Date